



Falcon Paymasters Employment Contract

1525 West 5th Avenue, Suite C • Columbus, OH 43212 • 800-515-9896 • Fax: 800-559-6402

Instructions: Producer completes Section A for all projects. Producer also completes Section B *IF* the project is for union commercials. The employee must complete and sign Sections C.

A. Bill To _____ **Billing Authorized By:** _____

PO#: _____ **Job#:** _____ **ID/ISCI** _____

Use: Radio TV Cable In-House Category I In-House Category II Internet Other _____

Union: AFTRA SAG None/Other _____ **Signatory:** Falcon Other _____

B. Ad Agency _____ **Product & Sponsor** _____ **Studio** _____

Status: Original Reuse Upgrade Other _____ **Cycle:** 13 WKS Other: _____ **Track Cycle?** Yes No

Media Buy (Check all applicable): Wild Test Cable Dealer Other _____ **First Air Date:** _____

Markets _____

Transfer Commercial Rights To: Company: _____

Contact: _____ Phone: _____

C: PERFORMER/CREW PERSON MUST COMPLETE AND SIGN THIS SECTION.

Employee First, MI, Last (legal name) _____ **Day Ph** (____) _____

Home Address _____ **City** _____ **ST** _____ **Zip** _____

if new address **Email:** _____ **Birth Date** (required): _____ **if under 16**

SSN: _____ (required even Inc or F/S/O). **Enter IRS EIN** (if INC. or *independent contractor*): _____

Tax Status: Single Married Married, but withhold at single rate Number of withholding allowances claimed: _____ Exempt

Occupation Tax Number. (Pittsburgh area residents only). Tax + \$3.00 fee will be withheld if not provided: _____

Job Title: Day Player or Principal On-Cam Spokesperson Voice Extra Crew or other: _____

Job Date(s)	Work Description	Work Hours (includes meal period)		Meal Period (Circle)	Regular Wages	Overtime Hours	
		FROM	TO			FROM	TO
				:30 :60			
				:30 :60			
				:30 :60			
				:30 :60			
				:30 :60			
TOTALS =				NA			

If this is a union job, is it your first job with this union? Yes No Was work performed on a SAT, SUN or holiday? Yes No

Wardrobe: _____ @ \$ _____ Flight Insurance? Miles Driven (only if subject to reimbursement) _____

Talent Agency: _____ Commission. _____ %. Booker _____ Phone (____) _____

Additional comments:

EMPLOYEE MUST SIGN HERE: Under penalty of perjury I certify that I'm entitled to the tax allowances claimed or to claim exempt or independent contractor status; and that I'm a U.S. citizen (or that I can legally accept work in the U.S.); and that I am of legal age to sign this contract. I accept the terms on both sides/pages of this contract.

Employee's Signature Required (Parent/Guardian if under 16).

Date

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Copies: Producer sends WHITE to Falcon and keeps GREEN for own files. All other copies **MUST** go to performer for his/her file, agent, union etc.